

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT  
2150 Webster Street, Oakland, CA 94612, P.O. Box 12688, Oakland, CA 94604-2688  
510-464-6000

NOTICE OF MEETING AND AGENDA  
BART ACCESSIBILITY TASK FORCE (BATF)

October 24, 2024

2:00 p.m.

A regular meeting of the BART Accessibility Task Force (BATF) will be held on Thursday, October 24, 2024, starting at 2:00 p.m. to 4:30 pm. The meeting will be held at East Bay Paratransit's location at 1750 Broadway, Oakland, California 94612, 1st Floor conference room. The facility is served by public transportation. The nearest BART Station is the 19th Street BART Station and there are multiple AC Transit routes to the meeting site. This meeting shall consist of a simultaneous teleconference at the following locations:

Please note that this meeting will be held in person in the East Bay Paratransit, 1st Floor conference room, Oakland, CA 94612, and via teleconference at the locations listed above.

Presentation materials will be available via Legistar at <https://bart.legistar.com>

You may attend the Committee Meeting in person or join the Committee Meeting via Zoom by calling 1-833-548-0282 and entering access code **863 8312 5943** logging in to Zoom.com and entering access code **863 8312 5943**; or typing the following Zoom link into your web browser:

<https://us06web.zoom.us/j/86383125943>

If you wish to make a public comment:

- 1) Submit written comments via email to [evanloo@bart.gov](mailto:evanloo@bart.gov), using "public comment" as the subject line. Your comment will be provided to the Committee and will become a permanent part of the file. Please submit your comments as far in advance as possible. Emailed comments must be received before 10:00 p.m. on **October 23, 2024**, in order to be included in the record.
- 2) Appear in person and request to make a public comment.
- 3) Call 1-833-548-0282, enter access code **863 8312 5943**, dial \*9 to raise your hand when you wish to speak, and dial \*6 to unmute when you are requested

to speak; log in to Zoom.com, enter access code **863 8312 5943**, and use the raise hand feature; or join the Committee Meeting via the Zoom link <https://us06web.zoom.us/j/86383125943>) and use the raise hand feature.

Public comment is limited to two (2) minutes per person.

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address Committee matters. A request must be made within one and five days in advance of Board/Committee meetings, depending on the service requested. Please contact the Office of the District Secretary at (510) 464-6083 for information.

**Meeting Location**

East Bay Paratransit, 1750 Broadway, Oakland, CA 94612  
1<sup>st</sup> Floor Conference Room

1. Roll call of BATF members. (Information) 5 minutes  
Self-Introductions: Staff and Guests.
2. Public comment. (Information)  
An opportunity for members of the public to comment on items not on the Agenda.  
**Public comment is limited to two (2) minutes per person**
3. Approval of September 26, 2024 meeting minutes. 5 minutes  
(Information/Action)
4. BATF Advisory Committee Member roles and responsibilities. 25 minutes  
(Information/Action)
5. Discuss a date to report the BATF annual report to the BART Board of Directors. (Information/Action) 20 minutes
6. Discuss hosting the BATF Holiday Reception on December 12, 2024. (Information/Action) 25 minutes
  - Review and approve the BATF Holiday Reception flyer (if BATF members approve to host).
7. Review and approve 2025 BART Accessibility Task Force (BATF) scheduled meeting dates. (Information/Action) 10 minutes
8. Member announcements. (Information) 5 minutes
9. Staff announcements. (Information) 5 minutes
10. Chairperson announcements. (Information) 5 minutes
11. Future agenda topics – Member suggest topics. 5 minutes  
**Next meeting scheduled:** November 21, 2024 – Thursday
12. Adjournment.

BATF

Approval of  
September 26, 2024  
Meeting minutes

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AGENDA 3

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**  
2150 Webster Street, P.O. Box 12688, Oakland, CA 94604-2688

**BART ACCESSIBILITY TASK FORCE**  
Committee Meeting **DRAFT** Minutes  
September 26, 2024

**1. Roll Call of Members:**

1. Anita Ortega
2. Annie Koruga (Vice-Chair)
3. Bruce Yow
4. Catherine Callahan
5. Christine Arseneault
6. Clarence R. Fischer
7. Danny Kodmur
8. Daveed Mandell - ABSENT
9. Emily Witkin
10. Herb Hastings - ABSENT
11. Hillary Brown
12. Janice Armigo Brown (2<sup>nd</sup> Vice-Chair)
13. Roland Wong (Chair)
14. Sam Buman
15. VACANT
16. VACANT
17. VACANT
18. VACANT

Quorum of eight (8) in-person BATF members. “Just Cause,” was not used for September’s meeting.

**BART Customer Access and Accessibility Department Staff:**

Elena Van Loo  
Bob Franklin  
Ryan Greene-Roesel

**BART Director (s), BART Staff, Speakers, and members of the public:**

Director Robert Raburn  
Bert Wang (BART Staff)  
Mayra Perez (Captioner)

Bridgett Nolot (Captioner)  
Aleta Dupree (Guest)  
Valerie Buell (Guest)  
Jerry Grace (Guest)  
Shawn Costello (Guest)  
Joshua Saunders (Guest)

## **2. Public Comments**

Shawn Costello introduced himself and expressed that station agents should be willing to assist people with disabilities.

Aleta Dupree introduced herself and stated she hopes to get more BATF members to fill up the roster because we need more voices. She acknowledges the work as a member is not easy but would like to see veterans, like herself, present as a BATF member.

Christine Arseneault, BATF member, read an email to the BATF members and members of the public from Lucas Stuart-Chilcote:

I would like to discuss accessibility on the diesel powered eBART Diesel Multiple Unit (DMU) trains connecting Pittsburg Center and Antioch stations to the rest of the yellow line.

The ADA priority seating are spring loaded fold up seats and I question if that is accessible. Also, they are not differentiated by different colors. I wonder if the signage on the window above could be improved. I don't believe I remember seeing a wheelchair priority image.

Also, if bicycles and scooters are within this board's oversight, there is no dedicated area to stage them on the train.

Lastly the aisle in the middle of the train is very narrow and makes for difficult ingress, egress accessibility.

## **3. Approval of July 25, 2024 meeting minutes**

Clarence R. Fischer moved approval of the July 25, 2024, meeting minutes. Hillary Brown second the motion.

- Motion passes with eleven (11) in favor, zero (0) against, and one (1) abstention

#### **4. LCD monitor signs at BART's Platform Level project update**

Bert Wang presented on, "LCD monitor signs at BART's Platform Level -Project update."

Bert Wang shared that the LCD monitor signs were piloted in May of 2021 at the Lake Merritt BART Station.

He mentioned the LCD monitor signs were installed at the 16<sup>th</sup> St., 24<sup>th</sup> St., Glen Park, and Embarcadero BART stations.

Bert Wang listed the next steps with the LCD monitor signs:

- Incorporate lessons learned into above ground station designs
- Improve sign display layout
- Improve sign maintainability

Hillary Brown asked if the LCD monitors considered people who are low vision or legally blind. Bert Wang mentioned Wendy Wheeler was the project manager and mentioned there was input on how big the fonts should be along with color contrasting. He mentioned with the continuation of the project that staff are looking following the Americans with Disabilities (ADA) law.

Clarence R. Fischer mentioned not all LCD monitors work the same when it comes to the number of trains entering the station. For example, at one BART station, you may have six dots filled in the front and four not filled and at another BART station, the six dots may be filled at the end and the first four are not filled.

Danny Kodmur asked if the funding for the LCD monitors is on a funding cycle and when the next funding cycle will be. Bert Wang mentioned this project is contingent on funding and not based on a yearly funding cycle. Staff is still looking into funding for the LCD monitor design for additional stations.

Roland Wong added that the funding process should be faster to install the new LCD monitors in a reasonable time frame.

Annie Koruga mentioned the old LED monitors needs to be replaced due to the age of the monitors, some of the letter (s) are missing, or the LED monitor is out-of-order. They are looking forward to the LCD monitors to be installed. Roland Wong, Sam Buman, and Shawn Costillo agreed with Annie Koruga's statement.

Aleta Dupree stated she likes the new LCD monitors signs. She shared in some areas that the signs show how many people are on the train, like in New York for seating availability. She added that the signs can be a little busy with too much information and suggested to take up the full LCD monitor sign with critical information in larger letters so it useful for people with low vision.

## **5. BART's Accessible Services website update**

Elena Van Loo and Ryan Greene Roesel presented on, "BART's Accessible Services website update."

Elena Van Loo stated that Accessible Services contents is out of date, and there is a need to simplify information and streamline information.

She mentioned there are two parts to the update of Accessible Services:

- Combine Access Overview with Accessible Services. Also, combine Low Vision or Blind, Hard of Hearing or Deaf, and Wheelchair or Limited Mobility
- The second part is to update the quick links on the Accessible Services sidebar.

Elena Van Loo went into details under Accessible Services to explain the side bars:

- Accessible Services
- Access Overview
- Low Vision or Blind
- Hard of Hearing or Deaf
- Wheelchair or Limited Mobility
- Elevator Locations, Outage Options, and Accessibility Pathways
- Paratransit
- Regional Transit Connection (RTC) Card
- Accessibility Task Force
- Accessibility Contacts

She proposed the simplified side bar:

- Elevator Status
- Elevator Locations, Outage Options, and Accessibility Pathways
- Regional Transit Connection (RCT) Card
- BART Accessibility Guide
- Paratransit
- Accessibility Task Force
- Accessibility Contacts



Elena Van Loo asked four questions to receive feedback from the BATF members and members of the public:

1. When it comes to BART accessibility, how often do you visit the website?
2. What are you using the accessibility website for?
3. What more about accessibility would you like to see?
4. Is there anything we can eliminate that might not be as crucial under Accessible Services?

Clarence R. Fischer would like to go over the Accessible Guide and Learn BART with BATF members on a future agenda item. He stated a majority of the information is good but there are a few items that needs updating.

Ryan Green-Roesel shared the Accessible Guide was out-of-date and will share with BATF members and members of the public the updated version.

Clarence R. Fischer would like to see a service advisory for our of service restrooms.

Hillary Brown asked if there is a section for people who are low vision or blind on how to navigate BART stations.

Catherine Callahan suggested to have “Elevator Status,” have its own tab. She find it difficult to locate the Elevator Status section.

Danny Kodmor noticed some websites does not work well on tablets but works for smartphones, laptops, and desktop computers. Elena Van Loo mentioned with BART’s website, it works on tablets.

Christine Arseneault likes the streamlining under the BART’s website, it is more precise, and crisp. She mentioned she uses BART’s website on her laptop with no issues and shared she uses BART’s website more for the elevator status.

Ryan Greene-Roesel went over the webpage under Elevator locations, outage options, and accessible pathways. She pointed out this page’s highlights, elevator locations, elevator dimensions, elevator buttons, elevator outage options, accessible pathways, and white courtesy phones. She mentioned there is a lot of content on this page and looking into consolidating. Sam Buman agreed with Ryan Greene-Roesel that there is a lot of content under this portion of the website.

Roland Wong shared he uses Elevator Status on his smartphone and is very useful.

## **6. Nominations and elections for Chair, Vice-Chair, and 2<sup>nd</sup> Vice-Chair**

Elena Van Loo and Bob Franklin led agenda item, “Nominations and elections for Chair, Vice-Chair, and 2<sup>nd</sup> Vice-Chair.”

### **Chairperson nominations and elections:**

Roland Wong was nominated and he declined.

Christine Arseneault was nominated and she accepted.

Christine Arseneault gave a short speech to why she would be a good candidate as Chairperson.

### **Voting results for Chairperson:**

- Christine Arseneault – twelve (12) in favor, zero (0) against, zero (0) abstention (s)

### **Vice-Chairperson nominations and elections:**

Janet Armigo Brown was nominated and she declined.

Clarence R. Fischer was nominated and he declined.

Sam Buman was nominated and he declined.

Annie Koruga was nominated and they accepted.

Annie Koruga gave a short speech to why they would be a good candidate as Vice-Chairperson.

### **Voting results for Vice-Chairperson:**

- Annie Koruga – twelve (12) in favor, zero (0) against, zero (0) abstention (s)

### **2<sup>nd</sup> Vice-Chairperson nominations and elections:**

Bruce Yow was nominated and he declined.

Danny Kodmur was nominated and he declined.

Hillary Brown was nominated and they accepted.

Catherine Callahan was nominated and she accepted.

Sam Buman was nominated and he accepted.

Hillary Brown and Sam Buman gave a short speech to why they would be a good candidate as 2<sup>nd</sup> Vice-Chairperson.

Voting Results for 2<sup>nd</sup> Vice-Chairperson:

Catherine Callahan – six (6) in favor

Hillary Brown – four (4) in favor

Sam Buman – one (1) in favor

One (1) abstention

Elena Van Loo announced that the new Chairperson is Christine Arseneault, Vice-Chairperson, Annie Koruga, and 2<sup>nd</sup> Vice-Chairperson is Catherine Callahan and the officers will serve for one year.

**7. Member announcements**

No member announcements.

**8. Staff announcements**

Elena Van Loo congratulated Sam Buman as the newest appointed BATF member as of August 15, 2024.

Elena Van Loo mentioned travel reimbursement for the 3<sup>rd</sup> quarter is due on October 10, 2024, and reminded appointed members to let staff know of any updates to the Clipper Card number before the due date.

Bob Franklin shared BART had its highest ridership number on September 25, 2024, and may be even higher after today's event, the A's final game at the Coliseum.

Director Robert Raburn, representing BART District 4, congratulated Christine Arseneault as the new Chairperson.

**9. Chairperson announcements**

Roland Wong was honored to serve as Chair and thanked BATF members for their support and congratulated Christine Arseneault as the new Chairperson.

## **10 Future agenda items – member suggest topics**

- What are the roles as appointed BATF members
  - More clarity
- How funding is done related to Americans with Disability Act (ADA) at BART stations
- Upcoming Projects
- Maintenance throughout BART
  - Elevator buttons
- Process how Customer Service works when there is a claim
- Update on wayfinding
- eBART DMU (Diesel Multiple Unit) update
- Inviting BART Board of Directors
  - Introducing themselves
- Discuss December 19, 2024, Holiday Reception
  - Whether to host

## **11. Adjournment**

The meeting adjourned at 3:50 pm until the next regular meeting, Thursday, October 24, 2024

BATF

BATF Advisory  
Committee Member  
roles and  
responsibilities

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AGENDA 4



# BATF Advisory Committee Member Roles and Responsibilities

October 24, 2024



# BART Accessibility Task Force (BATF) Advisory Committee

## Mission Statement

To advise the BART Board of Directors and staff on ways to maintain and improve the accessibility of the BART system for people with disabilities and for seniors.

# Activities of Committee Members

- Make recommendations on issues, policies, and projects that affect people with disabilities and seniors who use BART.
- Ensure compliance with ADA legislation.
- Provide a public forum for discussion of all BART-related issues concerning people with disabilities and seniors.
- Act as a resource group to BART staff, which may address complaints, develop new programs, solve architectural problems, and conduct staff disability trainings.



# BATF Member Responsibilities

1. Stay current about the BART system, the budget process, the administrative process, the ADA as it relates to transportation accessibility issues, and the Brown Act.
2. Establish annual goals for BATF.
3. Make reports or recommendations to the BART staff liaison
4. Report to the BART Board of Directors and send additional reports or recommendations as needed
5. Recuse themselves from any matter in which they have a financial interest.
6. Complete ethics training required by the State of California

Thank you,



# BATF

Discuss a date to report  
to BART Board of  
Directors BATF annual  
report (no attachments)

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## AGENDA 5

# BATF

Discuss to host BATF  
Holiday Reception on  
December 12, 2024

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## AGENDA 6

# BART Accessibility Task Force (BATF)

**Cordially extends an invitation  
to our Holiday Reception**

**When:** December 12, 2024, Thursday  
3:00 pm – 4:30 pm

**Where:** BART Headquarters (BHQ)  
2150 Webster St.  
Oakland, CA 94612  
1<sup>st</sup> Floor Board Room



**Light refreshments will be provided**

**We look forward to sharing this time with you!**

**Thank you from BATF members,**

Annita Ortega  
Annie Koruga, **Vice-Chair**  
Bruce Yow  
Catherine Callahan, **2<sup>nd</sup> Vice-Chair**  
Christine Arseneault, **Chair**  
Clarence R. Fischer  
Danny Kodmur

Daveed Mandell  
Emily Witkin  
Herb Hastings  
Hillary Brown  
Janice Armigo Brown  
Roland Wong  
Sam Buman



# BATF

Review and approve  
2025 BATF scheduled  
meeting dates

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## AGENDA 7

# **2025**

## **BART Accessibility Task Force (BATF)**

### **Regularly Scheduled Meeting Dates**

Regular monthly meetings of the **BART Accessibility Task Force (BATF)** shall be held every fourth Thursday of each month, with the exception of the months of November and December 2025 (3<sup>rd</sup> Thursday), due to holidays. BATF meetings will be held in-person. Teleconferencing will also be available for committee members, members of the public and presenters.

1. **January 23, 2025** - Thursday
  2. **February 27, 2025** - Thursday
  3. **March 27, 2025** - Thursday
  4. **April 24, 2025** - Thursday
  5. **May 22, 2025** - Thursday
  6. **June 26, 2025** - Thursday
  7. **July 24, 2025** - Thursday
  8. **August 28, 2025** - Thursday
  9. **September 25, 2025** - Thursday
  10. **October 23, 2025** - Thursday
  11. **November 20, 2025** – Thursday (4<sup>th</sup> Thursday is Thanksgiving day)
  12. **December 18, 2025** – Thursday (4<sup>th</sup> Thursday is December 25.)
- January through November BATF meetings will be held at East Bay Paratransit –1750 Broadway, 1<sup>st</sup> Floor conference room, Oakland 94612
  - The December meeting location will be announced at a later date.
  - All BATF meetings start at 2:00 pm and end around 4:30pm.