BART Agreement Number: 6M8150   **Approval Date:** 12/01/20

Work Plan: No. A.04-02 CM Supports for El Cerritos Del Norte Station Modernization

Scope:

In coordination with other BART On-Call Construction Management contract, Consultant continues to provide construction management services for the El Cerrito del Norte Station Modernization project, including the tasks as described in Section 4, Activities of BART Resident Engineer Manual:

Consultant shall provide a Resident Engineer and a Part-time special inspector for the above referenced project. Specific tasks include, but not limited to, the following:

- *Administer and monitor the construction contract until final project closeout;*
- *Review Contractor's submittals for compliance with contract book;*
- *Provide Construction Quality Assurance Services (Inspection, Materials Acceptance and Management)*
- *Prepare responses to Contractor's RFI's;*
- *Prepare cost estimates due to field issues;*
- *Prepare technical documentations for Change Notices and Change Orders.*
- *Negotiate and review contract change orders;*
- *Manage, review and approve contractor progress payment applications in*
- *accordance with contract requirements;*
- *Review and approve contractor work schedules, Site Specific Work Plans*
- *(SSWPs), submittals, etc.;*
- *Manage and provide technical support to field issues;*
- *Conduct construction progress meetings;*
- *Witness factory and field testing;*
- *Project reporting/scheduling;*
- *Project Communication/Record Keeping and Meeting Coordination;*
- *Coordinate the work with affected BART's parties and other third parties;*
- *Contractor field work supervision;*
- *Provide inspection services, project administration and project controls for the constructioncontracts;*
- *Manage, prepare and approve daily supervision and inspection reports;*
- *Schedule and attend meetings as required;*
- *Provide contract personnel with contractors and security badges;*
  Other tasks as directed

Prime: PreScience Corp.

Subconsultant(s): None.

Total Work Plan Value: $465,585