

BART Agreement Number: 6M8176

Approval Date: 07/19/21

Work Plan No. B.12-01 – Systemwide HVAC Upgrades

Scope:

1.0 INTRODUCTION

PGH Wong Engineering, Inc. (CONSULTANT) will provide Resident Engineering, Office Engineering, Inspection, and Scheduling services for the Systemwide HVAC Upgrades Project. This work will include installation and upgrades of HVAC systems in BART train control room sites, as described in the Contract Documents for the 54RR610 Contract.

2.0 SCOPE OF WORK

Specific tasks for the Resident Engineer (RE) will include the following:

- a. Serve as the District Representative and administer and monitor the Contract until final project closeout is complete.
- b. Serve as the Subject Matter Expert and interact with outside agencies and internal departments including the Office of the General Counsel, the Procurement Department, the Office of Civil Rights, and the Office of External Affairs.
- c. Provide construction project management including construction permitting, utilities, traffic, planning, organizing, and monitoring of construction work activities and resources necessary to complete Project within budget, scope, schedule, and quality requirements.
- d. Provide contract coordination between other contracts working within the same BART Operating System.
- e. Review and respond to Contractor's submittals, Requests for Information (RFIs), letters, and maintain project files with the utilization of WongCMS.
- f. Review Contractor submittals in accordance with the Contract Documents.
- g. Follow CM's QA Checklist and monitor the Project progress.

Prime: PGH Wong

Subconsultant: None

Total Work Plan Value: \$332,541