**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT (BART)**

**MAJOR PROJECTS PROJECT STABLIZATION AGREEMENT (PSA)**

**Federally Funded Projects**

**REQUEST FOR CRAFT EMPLOYEES**

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(specify appropriate local union(s))

UNION CONTACT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FROM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(specify name of company, company representative who is sending this letter, and contact info)

***Please cc: BART’S PSA JOBS COORDINATOR at*** [rrhoe@bart.gov](mailto:rrhoe@bart.gov)

Our company is currently performing work on a BART project covered by the Major Projects PSA **In accordance with the PSA, it is my responsibility to notify the appropriate union(s) regarding the project’s workforce hiring goals and to request assistance towards meeting those goals.**

**Workforce Goals:**

* **6.9% female participation**
* **25.6% minority participation**
* **A minimum of 25% of all apprentice hours worked shall be performed by National Targeted Workers (NTW)**
* **A minimum of 10% of all National Targeted Worker hours shall be performed by Disadvantaged Workers (DW)**

**Craft Employees Request/Order**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Classification | # Journey | # Apprentice | Start Date | Start Time | Priority of Targeted Worker\* |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*Please indicate which category of Targeted Worker you are actively seeking: NTW, DW, minority and/or female. Definitions can be found on page 2.

Total Workers Requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Report to (on-site contact)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please have worker(s) report to the following work address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| 1  **Eligible Zip Codes for National Targeted Workers & Workforce Definitions** | | | | |
| **ZIP CODE** | **CITY** |  | **ZIP CODE** | **CITY** |
| 94509 | ANTIOCH |  | 94606 | OAKLAND |
| 94063 | REDWOOD CITY |  | 94607 | OAKLAND |
| 94102 | SAN FRANCISCO |  | 94608 | EMERYVILLE |
| 94103 | SAN FRANCISCO |  | 94609 | OAKLAND |
| 94104 | SAN FRANCISCO |  | 94611 | OAKLAND |
| 94108 | SAN FRANCISCO |  | 94612 | OAKLAND |
| 94109 | SAN FRANCISCO |  | 94619 | OAKLAND |
| 94115 | SAN FRANCISCO |  | 94621 | OAKLAND |
| 94124 | SAN FRANCISCO |  | 94704 | BERKELEY |
| 94133 | SAN FRANCISCO |  | 94709 | BERKELEY |
| 94134 | SAN FRANCISCO |  | 94720 | BERKELEY |
| 94305 | STANFORD |  | 94801 | RICHMOND |
| 94511 | OAKLEY |  | 94804 | RICHMOND |
| 94520 | CONCORD |  | 94806 | SAN PABLO |
| 94544 | HAYWARD |  | 95020 | GILROY |
| 94553 | MARTINEZ |  | 95111 | SAN JOSE |
| 94565 | PITTSBURG |  | 95112 | SAN JOSE |
| 94578 | SAN LEANDRO |  | 95116 | SAN JOSE |
| 94595 | WALNUT CREEK |  | 95122 | SAN JOSE |
| 94601 | OAKLAND |  | 95125 | SAN JOSE |
| 94602 | OAKLAND |  | 95126 | SAN JOSE |
| 94603 | OAKLAND |  | 95133 | SAN JOSE |
| 94605 | OAKLAND |  |  |  |
| \* Please note that this list is inclusive of eligible zip codes in the 5 county BART service area only - Alameda, Contra Costa, San Francisco, San Mateo and Santa Clara Counties. National Targeted Workers may reside in any economically or extremely economically disadvantaged areas in the U.S. For other eligible zip codes, please contact BART Office of Civil Rights - rrhoe@BART.Gov. | | | | |
| **Definitions:** | | | | |
| **“National Targeted Worker”** means (a) an individual whose primary place of residence is within an Economically Disadvantaged Area or an Extremely Economically Disadvantaged Area in the United States; or (b) a Disadvantaged Worker. | | | | |
| **“Disadvantaged Worker”** means an individual who, prior to commencing work on the Project, resides in an Economically Disadvantaged Area or Extremely Economically Disadvantaged Area as defined in HMC PSA Sections 1.8 and 1.9 and faces at least one (1) of the following barriers to employment: (1) being a veteran; (2) being homeless; (3) being a custodial single parent; (4) receiving public assistance; (5) lacking a GED or high school diploma; (6) having a criminal record or other involvement with the criminal justice system; (7) suffering from chronic unemployment; (8) emancipated from the foster care system; or (9) being an apprentice with less than twenty-five percent (25%) of the apprenticeship hours required to graduate to journey level in an apprentice program recognized by this Agreement | | | | |
| **“Economically Disadvantaged Area”** means a zip code that includes a census tract or portion thereof in which the median annual household income is between thirty-two thousand dollars ($32,000) and forty thousand dollars ($40,000) per year, as measured and reported by the U.S. Census Bureau in the 2010 U.S. Census and as updated by the parties upon the U.S. Census Bureau issuing updated Median Annual Household Income data by census tract in the American Community Survey. | | | | |
| **Extremely Economically Disadvantaged Area”** means a zip code that includes a census tract or portion thereof in which the median annual household income is less than thirty-two thousand dollars ($32,000) per year, as measured and reported by the U.S. Census Bureau in the 2010 U.S. Census and as updated by the parties upon the U.S. Census Bureau issuing updated Median Annual Household Income data by census tract in the American Community Survey. | | | | |

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